



# THE DOME *Weihnachtsmarkt* SWAKOPMUND CHRISTMAS MARKET

## Market Stallholder information

The Dome Weihnachtsmarkt is a celebration of the traditional Christmas Market, and each year welcomes locals, families and participants to enjoy the unique stalls and festive atmosphere.

The Dome Weihnachtsmarkt 2018 will be hosted at The Dome from the 14<sup>th</sup> to the 15<sup>th</sup> of December 2018 in Swakopmund, and will showcase a variety of hand crafted items, Christmas décor and gifts, as well as regional food specialities and traditional German baked goods. The Market supports artists and crafts people who create their own items, produce and art in Namibia.

**Dates:** Friday, 14 December 2018 from 12.00am – 20.00pm  
Saturday, 15 December 2018 from 10.00am – 17.00pm

**Location:** The Dome - Welwitschia Street - Swakopmund

### Application form process

Please return your completed application form, signed to acknowledge requirements, along with your payment by **20th November 2018** or preferably sooner. First come first serve basis.

### Enquiries

Email: [admin@swakopindoorsport.com](mailto:admin@swakopindoorsport.com)



# THE DOME

# Weihnachtsmarkt

SWAKOPMUND CHRISTMAS MARKET

## Market Stallholder Requirements

### Sale of goods

We ask that you only apply if you intend to sell goods made by you, in your home or studio.

Applications will not be accepted if goods are mass-produced, manufactured or made overseas. To clarify whether your goods will be accepted, please email [admin@swakopindoorsport.com](mailto:admin@swakopindoorsport.com) and include a description and photo of your products.

### Set up and break down times

**Set-up** Thursday, 14<sup>th</sup> December 2018  
From 08h00 – 17h00

**Break-down** Saturday, 15<sup>th</sup> December 2018  
From 17h00 – 20h00

### Parking

One parking permit will be issued per stall. A specific stallholder parking area will be available to parking permit holders only. Permits will be distributed with confirmation letters.

### Site specifications

- Stallholders are encouraged to make their stalls personal, colourful, unique and interesting.
- Each site measures 3x3 metres
- One Power point will be available per stall
- Limited number of tables & chairs available
- No grilling allowed inside the exhibitor's area (food stalls who actually grill or braai will be in the designated braai area. See plan)

### Confirmation

Successful applicants will receive confirmation of their stall as soon as possible. No-shows on the event will not be invited back in following years.

**THE DOME WEINACHTSMARKT  
APPLICATION FORM**



**APPLICANT DETAILS**

**Name:**.....

**Telephone or Cell phone:**.....

**Email address:**.....

**Postal address:**.....

**Space requirement:**

1 stall: 3m x3m = 9m<sup>2</sup>

**Space requirements (please tick appropriate box):**

- 1 stall (9m<sup>2</sup>) N\$ 1000-00 for the 2 days
- 2 stalls (18m<sup>2</sup>) N\$ 1600-00 for the 2 days
- 3 stalls (27m<sup>2</sup>) N\$ 1950-00 for the 2 days

**Power required:**

Please describe exactly what electrical utensil you will be using. Also specify amperes per item. You will only receive power as per specified requirement

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**Please describe the goods you will be selling:**.....

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**Declaration**

- I hereby certify that I have read and fully understand the 'Stallholder Requirements' detailed in the Invitation and Information letter.
- I certify that the products I will be selling at The Dome Weihnachtsmarkt are authentic and will fit in with the Weihnachtsmarkt theme.
- I understand that my site and all site fees paid will be forfeited if I have not yet set up my stall by Thursday, 13<sup>th</sup> December 2018 at 20h00.

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**Signed**

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**Date**